

**CCC and TI Board of Trustees
Special Called Telephonic Meeting
Minutes**

Wednesday, March 18. 2020

The CCC&TI Board of Trustees met telephonically in regular session on Wednesday, March 18, 2020 at 11:30 a.m.

Those board members participating:

Larry Taylor-Chairman Jerry Church, Chris Barlowe, Alvin Daughtridg, Ronald Beane, George Robinson, Ann Smith, James Sponenberg, Dale Hamby, Thomas Thuss, Wongalee Thomas, Bill Stone, Billy Winkler, Lowell Younce, Calistia Gragg-SGA

CCC&TI Staff and others participating:

Dr. Mark Poarch-President, Randy Ledford, Donnie Bassinger, David Holman, Dena Holman, Susan Wooten, Mark Howell, Donna Church, Edward Terry, Garrett Stell-News Topic.

Chairman Larry Taylor called the meeting to order.

Trustee Ann Smith reviewed the following Ethics Statement with those participating:

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearance of conflicts. Does any Board member have any known conflict of interest or appearance of conflicts with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matters involved. (N.C.G.S. 138A-15(e)).

**COMMITTEE
REPORTS**

Executive Committee:

The CCC&TI Board of Trustees Executive Committee met telephonically on Friday, March 13, 2020, for a review and update of the Coronavirus situation. All committee members were present for the call-in.

Athletics Committee:

Committee Chairman Tom Thuss informed the board that the National Junior College Athletic Association cancelled the remainder of the baseball and softball games for the season due to the virus. This season will not count as a year of eligibility being used for our baseball and softball players. Both teams were having a successful season. Sandhills Community College won the Division III National Championship. We competed in Division 1 and defeated Sandhills 95-72 this year.

Building and Grounds:

Committee Chairman Bill Stone presented the Capital Improvement Project information for Project #2424, Electrical Lineman Facility (**Attachment B**). Bids were received for this project from several different companies on March 5, 2020. After reviewing the bids, the Building and Grounds Committee would like to recommend that the full Board approve that the bid be awarded to Garanco Incorporated for \$2,050,631 which includes all designer work and 4 of the 5 alternates. This total is a change of \$640,416 more than the originally submitted 3-1 form. A motion was made by Bill Stone to approve the bid be awarded to Garanco Incorporated as presented. The motion carried.

Curriculum Committee: No report

Finance Committee:

Committee Chairman Jerry Church made a motion to approve the State Budget Transfers from February 1-29, 2020 (**Attachment A-1**) as presented. The motion carried.

Committee Chairman Jerry Church presented to the board the Interim Financial Summary Report for February 2020 (**Attachment A-2**). Chairman Church made a motion to accept the report as presented. The motion carried.

Committee Chairman Jerry Church informed board members that the Board's Finance Committee met today at 11:00 a.m. to review the local budget requests for both Caldwell and Watauga. After reviewing the budget, Jerry Church made a motion to approve the 2020-21 Caldwell Local Budget request be submitted to the Caldwell County Commissioners. The motion carried.

Finance Committee Chairman Jerry Church also informed board members that the committee reviewed the 2020-21 Watauga Local Budget. After reviewing the budget request, Jerry Church made a motion that the board approve the request be sent as presented to the Watauga County Commissioners. The motion carried.

Personnel Committee: No report.

Policy and Legislative Committee: No report

SGA Report: No report

**PRESIDENT'S
COMMENTS**

Dr. Poarch updated board members on the Coronavirus situation. He thanked all the board members for their time and leadership during trying time. He informed board members that the decision has been made to transition as many classes as possible to on-line classes and to extend the spring break for students by one-week. He met this morning with the Executive Committee and we currently have a plan in place to close the college to the public effective at the end of business on Thursday, March 19, 2020 through March 31, 2020. We will be resume online classes beginning March 23, 2020, and face-to-face classes are suspended until further notice. Only essential employees will be on campus. The non-essential employees will continue to work from home. We will hold employees harmless and will continue to pay both essential (those that have to be on campus) and non-essential (those that can work from home) employees and our part-time employees and full-time employees will not be required to use their leave. Our number one concern is the health of our faculty, staff, students and community. We are doing everything we can to take care of everyone the best way we can. Students that do not have Internet access from home, can access our network from our parking lots and as far away as Bojangles.

Chairman Taylor stated that on behalf of the board, they appreciate everything that Dr. Poarch and the staff are doing to handle this situation in the best possible way. A motion was made to approve Dr. Poarch's recommendation to move forward with the plan as presented. The motion carried unanimously.

**CHAIRMAN'S
COMMENTS**

Chairman Taylor reminded board members that their SEI Forms are due by April 15, 2020.

Chairman Taylor informed the board that the NCACCT meeting has been rescheduled for June 15-17, 2020 in same location in Raleigh, NC.

ADJOURNMENT

There being no further business, the meeting adjourned.

Donna Church, Recording Secretary

Thomas L. Thus, Board Secretary