

Caldwell Community College and Technical Institute



Parking and Traffic Regulations Policy

**Caldwell Community College
and Technical Institute**

Caldwell Campus

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CCC&TI is an equal opportunity educator and employer.

Caldwell Community College and Technical Institute Parking and Traffic Regulations Policy

This policy covers all Caldwell Community College & Technical Institute properties.

GENERAL PARKING AND TRAFFIC REGULATIONS

Caldwell Community College and Technical Institute (CCC&TI) strives to provide safety and security for all students, faculty, staff, and visitors. Therefore, the following parking and traffic regulations should be followed pursuant to N.C.G.S. § 115D-21, the College shall enforce the following traffic regulations:

A. Chapter 20 of the North Carolina General Statutes regarding the operation of motor vehicles on North Carolina highways shall apply to the College's streets, roads, alleys and driveways along with all other rules and regulations contained herein. These regulations shall apply on a twenty-four (24) hour basis.

B. The speed limit on any College street, road, or alley shall be the maximum of 20 miles per hour.

C. While on the College campus, all drivers shall comply with the Campus Resource Officer's legal instructions and shall obey all traffic and parking laws and regulations. The College shall be responsible for ensuring that the necessary signs are erected and maintained on the campus.

D. The College shall ensure that information about operating a motor vehicle on the College's campus is given out at every student orientation and registration. A copy of this Policy shall be included in all student handbooks. Failure to obtain a copy of this Policy or not knowing the traffic laws is not an excuse or justification for violation of the laws and regulations.

E. All vehicles operated on campus must be properly registered and display a College parking hang tag on the

Students, faculty and staff must register their vehicles within during the first two (2) weeks of employment (for employees) or the first two (2) weeks of the semester (for students)

Caldwell Campus

- Switchboard- F Building
- Basic Skills- G Building
- TAPS (Transportation and Public Services)
- Early College – K Building
- Caldwell Applied Science Academy – J Building

Watauga Campus

- Information Desk/Switchboard
Student Services Center- Building W460

F. Any vehicle that is driven by or is transporting a person who is handicapped and that displays a state-issued license plate, a removable windshield placard or a temporary removable windshield placard may park in designated handicap spaces on campus. No one will be allowed to park in designated handicapped spaces without the proper license plate or placard.

G. Temporary Parking Permits. Visitors and clients doing business with the College may obtain a temporary parking permit. This permit is not valid for College employees or students. Visitors and clients may park in any legal parking space on campus. Visitors and clients must have a state-issued distinguishing license plate, a removable windshield placard or a temporary removable windshield placard to park in designated handicapped spaces.

Campus Resource Officers shall have the authority to issue citations for all moving violations and handicapped parking violations. For a complete list of all moving violations, see Chapter 20 of the North Carolina General Statutes. Such moving violations include, but are not limited to:

1. Reckless driving.
2. Driving faster than the posted speed limit.
3. Failure to obey traffic signs.

4. Failure to yield right-of-way at pedestrian crossings.
5. Following too closely.
6. Driving while impaired or driving under the influence of alcohol or drugs.
7. Failure to yield to emergency vehicles.
8. Operating a vehicle that creates a safety hazard.
9. Parking in a designated handicapped space without the proper license plate or placard.

Campus Resource Officers and other College personnel authorized by the President shall have the authority to issue parking citations for violations including, but not limited to:

1. Parking in a restricted parking lot or zone.
2. Parking on grass (unless a sign indicates permission).
3. Blocking any legally parked vehicle.
4. Affixing a parking hang tag to a vehicle other than that for which it was issued.
5. Parking against traffic flow.
6. Blocking or obstructing traffic, street, crosswalk, side walk, fire hydrant, building entrance or exit.
7. Parking where protruding into a lane of traffic.
8. Double parking.
9. Parking on shoulder of road (unless a sign indicates permission)
10. Failure of two-wheeled vehicles to park in designated areas.
11. Parking a vehicle in any manner that creates a safety hazard.
12. Leaving a vehicle on campus overnight without having prior permission and notifying Campus Resource Officers.

CITATIONS

The following system of citations shall be used.

A. Moving and Handicapped Violations (Section II(A))

1. Campus Resource Officers have the legal authority to issue citations for all moving violations and handicapped parking violations. Citations shall carry a penalty or fine as set forth in Chapter 20 or Chapter 14 of the North

Carolina General Statutes; if no fine or penalty is specified in statute, the fine shall be no more than one hundred dollars (\$100.00).

2. The Campus Resource Officer issuing the citation will advise the violator of the scheduled court date and procedure for payment of the fine.

3. In addition, employees and students are subject to disciplinary action pursuant to institutional policy.

B. Parking Violations (Section II(B))

1. Beginning the third week of the semester, the rules outlined herein shall be enforced.

2. Each parking violation shall result in a citation placed on the vehicle and a twenty-five dollar (\$25.00) fine. The fine must be paid within thirty (30) business days or the violator will lose his/her parking privileges until the fine is paid.

3. Multiple parking violations may result in the vehicle's towing and loss of parking privileges on campus for the remainder of the academic year.

4. Student registration for new/additional courses or release of transcripts will be blocked until all parking tickets have been paid.

5. In addition, employees and students are subject to disciplinary action pursuant to institutional policy and procedure.

6. All abandoned vehicles and vehicles blocking a drive, obstructing the flow of traffic, creating a safety hazard, parked in a fire lane, loading zone, or designated tow-away zone are subject to tow at the full expense of the owner.

7. All proceeds of civil penalties collected shall be remitted to the Civil Penalty and Forfeiture Fund in accor-

dance with N.C.G.S. § 115C-457.2.

TOWING

The College may have vehicles towed in accordance with the provisions of Article 7A, Chapter 20, of the General Statutes of the state of North Carolina. Vehicles not plainly displaying authorization to park in restricted areas including disabled/handicapped parking, visitor parking, reserved parking spaces for institutional vehicles, loading zones, and vehicles that park in any areas not specifically marked for parking by signage and/or painted parking spaces in paved parking lots are subject to being towed on the first violation. Unregistered vehicles parked on the campus in excess of 48 hours and vehicles parked on campus by persons who have had their parking privileges revoked are also subject to being towed. The order to tow a vehicle must be given by the president, or president's designee, or the next highest-ranking administrator in charge at the time the need for towing services arises. The College will maintain written records on orders to tow. CCC&TI is not responsible for any alleged damage, expense, or inconvenience created by the necessity of having a vehicle towed. The vehicle operator and/or owner of towed vehicle are responsible for the payment of towing fees and for storage charges assessed by towers. Towing fees are payable directly to the tower. Information related to the location of a towed vehicle may be obtained from:

Caldwell Campus:

Forlines Building receptionist (F-Bldg.)
Vice President of Student Services
Vice President of Operations

Watauga Campus:

Student Services Building receptionists (W460)
Executive Director, Watauga Campus.

Any person who is observed habitually in violation of the CCC&TI traffic and parking regulations shall be directed to the vice president of student services for consultation and consideration resulting from violations of the CCC&TI Code of Conduct found in the College Catalog. All Code of Conduct stipulations will be observed. Severe and/or repeated violations of this policy may result

in a revocation of campus parking privileges.

APPEAL

Individuals receiving a citation pursuant to Section II(B) may appeal in writing to Vice President of Student Services within five (5) business days of receipt of the citation. The Vice President of Student Services will review the matter and his/her decision shall be final.