

Writing Center Class Scheduling Form

For all Writing Center services in the classroom, please completely fill out this form. Keep the yellow copy for yourself, and return the white one to the Writing Center or email the completed form to Laura Bokus at lbokus@cccti.edu or Wyatt Reynolds at wreynolds@cccti.edu.

Course name and number:

Number of students:

Time and location of class:

Preferred dates:

Purpose (please check one)

- Writing Center Introduction (5-10 minutes at the beginning of class; if you prefer end of class, please indicate that)

- Writing the 5 Paragraph Essay Presentation*
- Choosing a Topic and Brainstorming*
- Outlining and Organization*
- Resume and Cover Letter Presentation
- Researching*
- Peer Review Workshop*
- Editing Workshop*
- APA Workshop
- MLA Workshop

- Other presentation or workshop:

Above are some examples. You can request a presentation or workshop on any aspect of writing. If you do not see what you want on the list, mark other and describe what workshop or presentation you would like. If you are not exactly sure what you want, contact me. I am happy to customize a presentation or workshop to fit your needs.

*If applicable, please attach related assignment.

Please call Laura Bokus at x2722 or Wyatt Reynolds at x5292 with any questions.