

**The CCC and TI Board of Trustees,
Caldwell County Commissioners, and Caldwell County Board of Education
Joint Meeting Minutes**

Wednesday, October 19, 2022

The CCC&TI Board of Trustees met in joint session with the Caldwell County Commissioners and the Caldwell County Board of Education on Wednesday, October 19, 2022 at 11:30 am in Room 206 at the JE Broyhill Civic Center.

Board members present were:

Larry W. Taylor-Chairman, Jerry T. Church, Alvin W. Daughtridge, Wongalee Thomas, James E. Sponenberg, William "Bill" Stone, Ann E. Smith, Joel W. Carroll, Dale L. Hamby, Candis S. Hagaman, Lowell K. Younce, Emily Norwood-SGA

Board members absent were:

Ronald R. Beane, Chris Barlowe, William R. Winkler

CC Commissioners and CC Board of Education members present:

Randy Church-Comm. Chairman, Donald Duncan-County Manager, Jimmy Harrison-Deputy County Manager, Mike LaBrose, Robbie Wilkie, Tony Helton-CFO, Darrell Pennell-Bd. Ed. Chairman, Don Phipps-Superintendent, Teresa Branch, Duane Knight, Ann Edward, Chris Becker, BJ Fore

CCC&TI Staff and others present:

Dr. Mark Poarch-President, Dr. Jason Chaffin, Donnie Bassinger, David Holman, Dena Holman, Susan Wooten, Jennifer Campbell, Liz Silvers, Edward Terry, Donna Church

Chairman Taylor called the meeting to order and asked Commissioner Mike LaBrose to give the Invocation.

**ETHICS
STATEMENT**

Trustee Ann Smith reviewed the following Ethics Statement with board members:

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved. (N.C.G.S. 138A-15 (e))

INTRODUCTIONS

The Board of Trustees, Commissioners and Board of Education introduced themselves. It being his first attendance at the board meeting, Dr. Chaffin, CCC&TI new Chief of Staff introduced of himself. Comments were shared by all. Dr. Poarch thanked everyone for their continued support of the college and the great partnerships we share.

**CCC&TI
UPDATE**

Dr. Poarch addressed the commissioners and board of education and stressed how important partnerships are, and what a great difference they make for the institution. He showed slides of the renovations and new building plans for the college. The budget that was approved for the college this year was substantial and he thanked all of them for their continued support.

Dr. Poarch stated that fall enrollment is up by approximately 140 students in curriculum. We have actually increased in every category. There were 89 new students and 64 of those students were 25 years old or older.

Dr. Poarch also informed those present that high school students can take college courses free of charge. Thirty-seven percent of our college enrollment is high school students. Dr. Poarch informed those present that our new programs consist of biopharmaceutical technology, diesel- Heavy Equipment and we have expanded welding, and now have a 2-year degree in emergency medical science that will help us meet their standards.

Dr. Poarch announced that we are getting ready to build a Health Sciences Building, are expanding our building in Watauga, and are working on building a new athletic field at the back of the campus. This will allow us to put all of our health sciences programs in the same building and it will be the biggest building on campus and the most technological building. Dr. Poarch reviewed the location for the athletic field and informed everyone that the Town of Hudson helped to rezone the property. We are looking into moving the power line to a different location. We also have sewer issues to address. We are hoping it will not be to cost prohibited. In Watauga, we will add an additional 10,000 feet and expand nursing in the top floor. Dr. Poarch also announced that CCC&TI was one of the 4 community colleges that saw growth during the pandemic. He thanked the board of education and commissioners for their support and for attending the meeting.

MINUTES

A motion was made by Ann Smith and seconded by Jerry Church to approve the September Meeting Minutes (**Attachment A**) as shown. The motion carried.

**COMMITTEE
REPORTS**

Executive Committee: No report

Athletics Committee:

Committee Chairman Joel Carroll announced that the college golf tournament went well with two T-off times. Dena announced that the tournament made just short of \$16,000 and after all expenses are paid, we hope for at least a \$10,000 profit.

Building and Grounds Committee:

Committee Chairman Bill Stone announced that we will hopefully know the cost of having the power lines moved for the athletic field within the next couple of weeks. Chairman Stone also thanked Donnie Bassinger for doing such a great job with all the construction and renovation projects the college is currently working on.

Curriculum Committee: No report

Finance Committee:

Committee Chairman Jerry Church made a motion to approve, as presented, the Interim Financial Summary Report for September 2022 (**Attachment B**). The motion carried.

Chairman Church made a motion to approve, as presented, the State Budget Transfers for July 1, 2022 thru September 30, 2022 (**Attachment B-1**). The motion carried.

Chairman Church presented, for information, the Finance Committee meeting Minutes for September 21, 2022 (**Attachment B-2**).

Personnel Committee:

Committee Chairman Alvin Daughtridge presented, for information purposes, the following employments/retirements: Employment of Megan Norwood, Full-time Coordinator Adult Basic Education (**Attachment C**); employment of Tyler Deaton, Full-time Health and Physical Education Instructor (**Attachment C-1**); and retirement/resignation of Steve Melton, Full-time Executive Director, Watauga Campus (**Attachment C-2**).

Policy and Legislative Committee: No report

**SGA
REPORT**

Emily Norwood, SGA President reported on the following SGA events: SGA held a Trunk or Treat event on Thursday, October 27, 2022 from 4-6 pm in the college parking lot. There will also be inflatables and food trucks during trunk or treat. SGA will hold a Spirit Week for students. Emily also announced that SGA will be having a costume contest on October 30, 2022 and a showing of the movie Hocus Pocus.

**PRESIDENT'S
COMMENTS**

Dr. Poarch presented, for information, the Civic Center Monthly Report for September 2022 (**Attachment D**); and Letters, News Articles and Board Highlights (**Attachment H**).

Dr. Poarch presented the NC Single Audit Report (**Attachment E**) which is the annual report from the Department of Education that evaluates all higher education institutions. At the top of page 2 of the report, it shows our institution has no deficiencies.

Dr. Poarch presented for information an updated Legislative Agenda (**Attachment F**). He stated that last year the president's association agreed on a 3-year plan. We are requesting a 3.5% salary increase for a total of 7%. That investment gets us up to the average faculty salary range so that we will be comparable with other institutions.

Dr. Poarch announced that the NCCCS presidential search is continuing. We have received a survey from the system office to help them gather information. Donna will forward the link to the survey to everyone.

Dr. Poarch distributed information about the Undergraduate Research Project (**Attachment G**). He informed board members that we received \$4,500 for a research project in the STEM area.

Dr. Poarch announced that on Thursday and Friday of this week we will be involved in a visit from Ed NC. Nation Hann, and Mebane Rash will be on campus. They will be looking at the Early College, will interview a faculty member, and will have dinner in Happy Valley, lunch at the Civic Center, and will be looking at various program areas, and will finish their visit with breakfast on Friday in the Boardroom. Dr. Phipps will also be involved in this visit.

Dr. Poarch informed the board that **Attachment H** in their packets is a news article recognizing Trustee Candis Hagaman as Women of the Year in Hudson.

Jerry Church announced that the Town of Granite has hired two new employees that are graduates from our Electrical Linemen program, two that are from the college's BLET program and one from Caldwell is Hiring event.

Dr. Poarch announced that he is super excited about our new leadership at the college. We have been lucky to have Liz Silvers with the background she has, and he also welcomed Dr. Jason Chaffin, Chief of Staff. Dr. Chaffin brings a great perspective to the institution.

CHAIRMAN'S COMMENTS

Chairman Taylor presented, for information, the Calendar of Events (**Attachment I**) and future board meeting dates and upcoming meetings and events calendar.

Dr. Poarch also reminded everyone that the Dream Scholarship event will be held on Tuesday, November 1, 2022 at the Civic Center at 7pm.

ADJOURNMENT

There being no further business, the meeting adjourned.

Donna Church, Recording Secretary

Ann E. Smith, Board Secretary/Treasurer