

CCC and TI Board of Trustees Meeting Minutes

Wednesday, August 17, 2022

The CCC&TI Board of Trustees met in regular session on Wednesday, August 17, 2022 at 11:30 a.m. in the John Forlines Board Room (A101).

Board members present were:

Larry W. Taylor-Chairman, Jerry T. Church, Alvin W. Daughtride, Ronald Beane, Wongalee Thomas, James Sponenberg, William “Bill” Stone, Ann E. Smith, Joel Carroll, Dale Hamby, Candis Hagaman, William R. Winkler, Lowell Younce, Emily Norwood-SGA

Board members absent were:

Chris Barlowe

CCC&TI Staff and others present:

Dr. Mark Poarch-President, Randy Ledford, David Holman, Donnie Bassinger, Susan Wooten, Dena Holman, Donna Church, Edward Terry

Chairman Taylor called the meeting to order and asked Trustee Alvin Daughtride to give the Invocation.

ETHIC

STATEMENT:

Emily Norwood, SGA President was asked to review the following Ethics Statement with members of the board:

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved. (N.C.G.S. 138A-15)

OATHS

OF OFFICE

Notary Public Donna Church swore in one reappointed board member. Mr. Alvin Daughtride was reappointed by the Caldwell County Board of Education and will serve another four-year term beginning July 1, 2022 and ending June 30, 2026.

INTRODUCTIONS

Seven new employees were introduced to the board. They were William Petree, full-time Communications Instructor; Susana Perez-Chapman, full-time Medical Office Administration; Stephen Gabriel, full-time Chemistry Instructor; Sheri LaDuke, full-time Psychology Instructor; Jenny Web, full-time Academic Success Instructor-Watauga; Lydia Wooten, full-time Administrative Assistant Instruction, and Melissa Smith, full-time Dean Health Sciences.

CIVIC CENTER WEBSITE DEMO

Edward Terry presented to the board the first phase of the Civic Center Website upgrade. The last design was done in 2018. The upgrade will make the site more secure. The home page will have more dramatic photography and easier links to follow to the shows, etc. The site will showcase Caldwell Cuisine, catering, etc. and is more user friendly and updated. Dr. Poarch thanked Gary Wilson, Edward Terry, Susan Wooten and her department for all the hard work they have put into the website update. We are trying to make it easier for the public, students, and community to access information about the Civic Center. The next project is to update the entire college website.

MINUTES

A motion was made by Lowell Younce and seconded by Billy Ralph Winkler to approve the July 21, 2022 meeting Minutes (**Attachment A**) as presented. The motion carried.

COMMITTEE REPORTS

Executive Committee: No report

Athletics Committee:

Committee Chairman Joel Carroll announced that we welcomed 96 athletes this semester. Fifty-three are returning from the baseball team, nineteen from basketball, and nine for the volley ball team. The first volley ball game is this Tuesday, at 6 p.m. The coaches will be meeting with all the athletes this afternoon.

Chairman Carroll also announced that October 14, 2022 will be the Cobra Golf Tournament. This is the longest running golf tournament in the county. There will be an 8:30 am shotgun start, and a 1:30 pm shotgun start. All trustees were encouraged to sponsor a hole for the tournament.

Building and Grounds Committee:

Committee Chairman Bill Stone announced that meetings are scheduled with faculty to discuss their needs for the new health sciences building. The architects met with each of the Health Sciences department faculty on Wednesday to begin programming for the new facility. Additional meetings will be held as we go through the process prior to drawings based on faculty feedback.

Watauga Occupational Facility addition: Chairman Stone announced that four initial floor plans were submitted for discussion. Meetings were held with Watauga and Caldwell faculty for feedback, and based on their recommendations a new floor plan was sent from the architects for further discussion.

Curriculum Committee: No report

Finance Committee:

A motion was made by Committee Chairman Jerry Church to approve the Interim Financial Summary Report for July 2022 (**Attachment B**) as presented. The motion carried.

Personnel Committee:

Committee Chairman Alvin Daughtride presented, for information purposes, the following employments, resignations, and retirements: the employment of Richard Covington, full-time Student Success Coach-Watauga (**Attachment C**); the employment of Margaret Murray, full-time Director, Student Life and Engagement (**Attachment C-1**); the employment of Nancie Taylor, full-time Clinical Coordinator/Instructor, Nuclear Medicine Technology (**Attachment C-2**); the retirement/resignation of Roger Chester, full-time Director, Truck Driver Training (**Attachment C-3**); the resignation of Paula Buff, full-time Technician College Stores (**Attachment C-4**); and the Resignation of Landon Pennington, full-time Spanish Instructor (**Attachment C-5**).

Policy and Legislative Committee:

Committee Chairman Jim Sponenberg presented, for information, the Policy and Legislative Committee meeting Minutes for the July 21, 2022 meeting (**Attachment D**).

**SGA
REPORT**

Emily Norwood, SGA President announced that they welcomed 150 new students and spoke to them about a variety of things some of which were SGA, and FASFA. There was a great turnout. There were 20 separate tables showcasing our clubs and other info about the college.

Vice President of Student Services Dena Holman announced that enrollment is currently at 3,473 and we will register through October 2022.

PRESIDENT'S COMMENTS

Dr. Poarch thanked everyone for their flexibility and support last month while he was recovering from Covid. Dr. Poarch announced that last week, he was able to attend the Boone Chamber Annual Meeting, and one of our own board members were honored by receiving the Ben Suttle Service Award which is named after a Boone Town Councilman. Dr. Poarch congratulated Trustee Billy Ralph for receiving the award.

Dr. Poarch presented, for information, the Civic Center Monthly July 2022 Report (**Attachment E**), and Letters, News Articles and Board Highlights (**Attachment H**).

Dr. Poarch announced that we did start our fall semester today. One of the statistics is that we are trending upward in new students more than we were a year ago. We purged 196 students, but we are working with them to get them back in class, 80% of those 196 are already back in class.

If we can't get them back in class now, we will keep trying for next semester. We are putting a lot of emphasis on the adult learner and getting them in here and helping them get back in the workforce quickly.

David Jackson, Boone Chamber President wants business partners to encourage our students by handing out information about businesses and talking directly with the student. It is hard to get students, but to keep them is also very important. We will have some people on campus to help us encourage students in the coming weeks. We are very excited about this semester. Dr. Poarch distributed to all board members one of the water bottles, which was also a gift to faculty and staff during the Employee Kickoff event.

Dr. Poarch also thanked board members for their approval of the half day Fridays, and the salary increases for employees. Employees got 3.5% and we gave them an additional 2,3 or 4% depending on their years of employment. Employees were very excited and appreciative. Given the timing of our announcement, we already had some classes scheduled for Friday afternoon this semester. So, we will have security in place.

Dr. Poarch presented the Caldwell Cuisine Schedule for fall semester as shown in **Attachment F**. All were asked to let Donna know if they are interested in attending any of the meals.

Dr. Poarch presented, for information, a copy of the Western Carolina University/CCC&TI student graduates list (**Attachment G**). This is a list of CCC&TI students who graduated from Western Carolina University.

Dr. Poarch announced that the Jeff Link was invited to the City of Lenoir meeting where they recognized our baseball team with a City of Lenoir Resolution plaque. He shared the Resolution with the board.

Dr. Poarch informed board members that we celebrated another record breaking Foundation Fund Drive. The goal was to raise \$400,000 but \$600,000 was raised instead, and we also had an anonymous donation made to the Foundation of \$1,000,000, which shows how people continue to find ways to support the college. He thanked Jim Sponenberg for all his hard work with the Foundation this year, and expressed his gratitude to the trustees, faculty and staff for their participation and donations during the fund drive.

Dr. Poarch announced that the State Board is set to approve the State Budget at their meeting on Friday. He was asked to give an overview of his experience as President of the NCACCP. Dr. Poarch stated that it was one of the most rewarding experiences he has had since becoming college president. During his NCACC Presidency, he was involved in hiring a System President, built a lot of great friendships on the State Board, built relationships with members of the General Assembly, moved NCACCP to a 501C3. Doors are open now for the association that were not there before. There is a lot of grant money that comes in and now they can work directly with our President's Association. He thanked the board for allowing him to serve.

He also announced that Dr. Carver, former President of Nash Community College, is back at the System Office now as Interim President. The State Board will be discussing the new Presidential search at their meeting on Friday. We will also get our budget on Friday and will then bring it to the board for approval.

Dr. Poarch informed the board that in their **Blue Folders**, there is a copy of the Caldwell Magazine, which just came out by the News Topic. In the magazine, there are two articles concerning the college on pages 27-29.

CHAIRMAN'S COMMENTS

Chairman Taylor presented, for information, the NCACCT Seminar Draft Agenda (**Attachment I**). Trustee Jerry Church reviewed the meeting agenda with board members. He explained the sessions that were for new trustee training and reappointed trustee training. Jerry Church also announced that the SBI Director will be doing a session at the meeting.

Chairman Taylor presented a copy of the Board Committees for 2022-2023 (**Attachment J**), and announced that the Committee Chairman will remain the same for 2022-2023 as they were for 2021-2022. He also announced that Lowell Younce will serve on the Executive Committee as the Watauga Representative for 2022-2023 year.

Chairman Taylor presented, for information, the Calendar of Events (**Attachment K**), and Future Board Meeting dates and events.

Chairman Taylor announced that the first Volleyball game will be held on August 23 at 6 p.m. and the first four games are being played at home. All were encouraged to attend.

**NEW
BUSINESS**

It was announced that the NC Conservation Fund bought several acres of land last year and they will give the land to the NC Forest Service to become the Broyhill State Forest. They will be here for a dedication on September 22, 2022 at 11:00 a.m. at the appointed location on Grandin Road. All were encouraged to attend.

ADJOURNMENT

There being no further business, the meeting adjourned.

Donna Church, Recording Secretary

Ann E. Smith, Board Secretary/Treasurer