Advanced Placement Admission Requirements
Caldwell Community College and Technical Institute
Associate Degree Nursing Program

The faculty of the Associate Degree Nursing (ADN) Program are committed to the successful program completion of eligible nursing students. Together with the NCBON (North Carolina Board of Nursing) and the NCSBN (National Council of State Boards of Nursing), standards are set and maintained by each nursing program in order to offer the best opportunity for each nursing candidate to successfully pass the NCLEX-RN (National Licensure Examination for Registered Nurses) and enter nursing practice as a Registered Nurse. Based on current nursing research literature, these requirements are specific for students to achieve a successful outcome.

Applicants will be considered for advanced placement admission into the ADN program in the second semester beginning with NUR 112 once all Phase 1 and Phase 2 criteria are met. *Meeting all requirements does not automatically result in admission. The Director of the Associate Degree Nursing Program maintains the responsibility to manage available seating for the nursing program.*

It is the responsibility of the applicant to ensure all **Phase 1 requirements are completed no later than September 30th.** Successful applicants completing Phase I requirements must ensure that all Phase 2 requirements are verified as complete with the Coordinator of Health Sciences Admissions no later than **December 1st.**

As with all other accepted nursing students, all advanced placement ADN students must provide and maintain the proper documentation of physical examination, immunizations, drug screenings, and criminal background checks as necessary to attend clinical portions of the program.

Completion of all admission requirements is not a guarantee of acceptance. Clinical space determines the availability of seating for the program each year for both campuses.

When considering whether to admit an individual into a specific program of study, the College shall take into account that federal law prohibits states from granting professional licenses to undocumented immigrants. Furthermore, graduation from a CCC&TI health science program alone does not guarantee that the student has met all eligibility requirements for licensure, certification, or registry required in order to practice in the related medical field. Prospective students should contact the appropriate agency prior to enrollment if they have any questions concerning their eligibility for credentialing examinations and legal ability to practice.
PHASE 1

Phase 1 - Applicants who have earned prior nursing credits from CCC&TI:

1. **Only one prior entry/admittance to or attempt of any nursing program without successful program completion is allowed by an eligible applicant.** If an applicant exceeds this limit, he/she may submit a written appeal to the director of nursing for further consideration and determination by a committee.

2. Advanced placement applicants **must** have been enrolled in the nursing program within the last year at CCC&TI and earned a successful grade of 80 or above in NUR 111.

3. Applicants must contact the ADN Clinical Coordinator/Lead Instructor no later than **September 30th** to schedule a comprehensive Med-Surg proficiency exam. Applicants will be allowed one opportunity to demonstrate fundamental and basic Med-Surg proficiency by scoring an 80 or above. Clinical skills to be completed are determined by the Lead Instructor.

Phase 1 - Applicants who have earned prior nursing credits from other institutions:

1. **Only one prior entry/admittance to or attempt of any nursing program without successful program completion is allowed by an eligible applicant.** If an applicant exceeds this limit, he/she may submit a written appeal to the director of nursing for further consideration and determination by a committee.

2. Advanced placement applicants must have been enrolled in a nursing program within the last year and earned a successful grade of 80 or above in all coursework equivalent to NUR 111.

   Applicants must submit a copy of college transcripts of all nursing coursework and nursing course syllabi to the Coordinator of Health Sciences Admissions to be reviewed along with the Director of Nursing to determine an applicant’s eligibility for advanced placement consideration. The determination will be communicated to the applicant.

3. Applicants must contact the ADN Clinical Coordinator/Lead Instructor no later than **September 30th** to schedule a comprehensive Med-Surg proficiency exam. Applicants will be allowed one opportunity to demonstrate fundamental and basic Med-Surg proficiency by scoring an 80 or above. Clinical skills to be completed are determined by the Lead Instructor.
PHASE 2

Phase 2 - An applicant should contact the Coordinator of Health Sciences Admissions to ensure that all below general admissions requirements of the ADN program have been met no later than December 1st.

1. **GPA requirement** – Program GPA must be 2.5 or higher as of the deadline for the current application period. Program GPA is defined as any and all nursing program related general education coursework completed at CCC&TI or other accredited institutions. Developmental level English, reading, math, and algebra courses are NOT included in this calculation.

2. **Application** – Available online at [www.cccti.edu](http://www.cccti.edu). * Applicants must indicate the campus (Caldwell or Watauga) to which they are applying on the college application. Applicants are not allowed to apply to both campuses.

3. **Official documentation of high school graduation/high school equivalency**
   A high school graduate should request an official transcript to be sent to CCC&TI indicating date of graduation. This is required even if the applicant holds a college degree.
   Applicants with a high school equivalency must provide official documentation to CCC&TI from the granting institution.
   Reproduced copies of documents are not acceptable.

4. **College transcripts**
   The applicant should request colleges to mail transcripts directly to CCC&TI.
   If currently enrolled at another college, applicants should request a transcript now and another one at the completion of the courses.
   College transcripts must be received and evaluated in order to exempt the student from placement tests.

5. **Gateway English and math readiness**
   Applicant must be eligible to enter the program required gateway (college-level) English and math courses without a co-requisite or have successfully passed English and math transition courses as follows:
   - ENG 002 with a grade of P2
   - MAT 003 with a grade of P2

6. **Nursing Information Session** – Applicants must complete a nursing program information session. A required [Information Session Questionnaire](http://www.cccti.edu) and [Criminal Background Check Acknowledgment Statement](http://www.cccti.edu) must be signed by the applicant after reviewing the online information session for the requirement to be considered completed. To complete the online information session visit the nursing webpage at this link: [http://www.cccti.edu/Nursing/NURInfoSession.asp](http://www.cccti.edu/Nursing/NURInfoSession.asp).

7. **Nurse Aide I Certification** – Applicants must meet the eligibility requirements for the North Carolina state testing, be listed on the NA I registry, and be in good standing in order to be considered for the program. To meet the NA I requirement for nursing, the applicant must submit a copy of their current registry listing from the North Carolina Division of Facility Services ([www.ncnar.org](http://www.ncnar.org)) with no substantial findings to the Health Sciences Admissions Office by the stated application deadline and maintain their NA I certification while in the nursing program.

8. **TOEFL (Test of English as a Foreign Language)** – Refer to college catalog for institutional requirement if English is not your native language.
9. **Nursing Program Entrance Testing** - The applicant must schedule and complete the ATI-TEAS 6 (Test of Essential Academic Skills) admission test with an overall score of at least 63 and a science score of at least 51 or above. Applicants may retake the test only once per academic year. A retake is defined as any attempt beyond the first. TEAS scores older than 2 years will not be considered.

**Study Resources for the ATI-TEAS 6 Exam:**
- **Academic Support Center resources** - Study manuals are available in the Academic Support Centers on either campus. The study manuals can only be reviewed in the center and cannot be checked out. **Online study materials (PLATO)** are also available for the TEAS. **Contact the Academic Support Center to obtain required login information.**
  - Caldwell Campus: 828.726.2725
  - Watauga Campus: 828.297.3811

**Hours of Academic Support Center:**
- Mon-Thur – 8 am – 8 pm
- Fri. – 8 am – 4 pm

- Additional online study resources:
  - [http://www.mometrix.com/blog/ati-teas-6-test-breakdown/](http://www.mometrix.com/blog/ati-teas-6-test-breakdown/)
  - [http://www.teas6practicetest.com/](http://www.teas6practicetest.com/)
- Students may also purchase personal resource material (ATI-TEAS 6 Study Manual) from the ATI webpage [www.atitesting.com](http://www.atitesting.com), or local/online bookstores.

**Schedule TEAS exam** by calling CCC&TI Caldwell Testing Center at 828-726-2719 or Watauga Student Services at 828-297-2185. Please check the center’s open hours for operation. The exam has a 3-1/2 hour time limit.

**Pay testing fee** to take the TEAS exam. This fee is paid directly to ATI on-line the day you take the test. ATI’s testing fee is currently $65 and subject to change without notification.

**Name and Password** must be set up in order to test and establish a password for future account access and reference.
Nursing is a discipline where cognitive, sensory, affective, and psychomotor performance is required. For the purposes of nursing program compliance with the 1990 Americans with Disability Act, a qualified individual with a disability is one who, with or without reasonable accommodation or modification, meets the essential eligibility requirements and the Physical and Emotional Standards* for participation in the nursing programs.

If the student or faculty member believes that the student cannot meet nursing program requirements without accommodations or modifications, the nursing faculty, in consultation with the college disability director, will determine on an individual basis, whether or not the necessary accommodations can be reasonably made.

*Standards developed by the Board of Directors of the Southern Council on Collegiate Education for Nursing in association with the N.C. Conference of Associate Degree Nursing Directors and the N.C. Community College System staff.

Legal Limitations of Licensure

Nursing applicants should be aware that the application for licensure at the completion of the program might be denied or restricted by the North Carolina Board of Nursing for the following reasons:

- The student practiced fraud or deceit in attempting to procure a license to practice nursing.
- The student has been convicted of a misdemeanor/felony (excluding minor traffic violations).
- The student is mentally or physically incompetent or uses any drug that interferes with ability to practice nursing.
- The student engages in conduct, which endangers the public health.

Technical Standards
(Functional Abilities Essential for Nursing Practice)

The purpose of the CCC&TI Associate Degree Nurse Program is to educate graduates who meet program outcomes while providing safe, effective client care as outlined by the definition of nursing provided in the North Carolina Nurse Practice Act (August, 2009). Students will receive classroom and clinical instruction in multiple areas of nursing (Medical/Surgical, Maternal/Child, Pediatrics, Mental Health, etc.) and will be required to assimilate knowledge, skill acquisition, and development of nursing judgment as they demonstrate competency in each area of nursing.

To effectively provide safe and effective client care, the student must be able to demonstrate, with or without reasonable accommodation, certain abilities in order to satisfactorily complete aspects of the program curriculum and clinical agency requirements. These abilities include physical, cognitive, and behavioral attributes. Admission, progression, and completion of the ADN program are contingent upon one’s ability to satisfactorily demonstrate these essential nursing functions.

The following essential functions/standards are deemed necessary by the CCC&TI ADN Program in order to provide safe and effective nursing care. The ADN Program reserves the right to amend these essential functions as deemed necessary according to changes in clinical agency or the North Carolina Board of Nursing guidelines. If a student or applicant feels that these standards cannot be met without accommodations or modifications, the college must determine on an individual basis, whether the necessary accommodations can be reasonably made. Requests for accommodations should be directed to Disability Services at:

Watauga Campus: Nancy Leonard, Director
email: nleonard@cccti.edu
Telephone: 828-297-3811 ext. 5239

Caldwell Campus: Tuesday Sigmon, Coordinator/Counselor
email: tsigmon@cccti.edu
Telephone: 828-726-2716
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<td><strong>Observational Skills</strong></td>
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| Visual             | Normal or corrected visual ability sufficient for accurate observation and performance of nursing care | ☐ See objects near and up to 20 feet away  
☑ Read and interpret the electronic medical record and/or associated paper medical records  
☑ Visual acuity to accurately read calibrations on 1 mL syringes, equipment, and fluid collection devices  
☐ Assess and discriminate changes in skin color (cyanosis, pallor, etc.) |
| Hearing            | Auditory ability sufficient for physical monitoring and assessment of client health care needs | ☐ Hear normal speaking level sounds  
☐ Hear auscultated sounds  
☐ Hear auditory alarms (monitors, fire alarms, call bells, etc.)  
☐ Hear cries for help |
| Smell              | Olfactory ability sufficient to detect significant environmental and client odors | ☐ Detect odors from client (foul smelling drainage, alcohol breath, etc.)  
☐ Detect smoke  
☐ Detect gases and noxious smells (spoiled food) |
| Tactile            | Tactile ability sufficient for physical monitoring and assessment of health care needs | ☐ Feel vibrations (pulses)  
☐ Feel/discriminate differences in surface characteristics (skin turgor, rashes, etc.)  
☐ Feel/discriminate differences in sizes, shapes (identify anatomical landmarks)  
☐ Detect changes in skin temperature  
☐ Detect unsafe temperature levels in heat-producing devices in client care (water, heating pads, etc.)  
☐ Detect anatomical abnormalities such as subcutaneous crepitus, edema, etc.)  
☐ Palpate veins for cannulation |
| **Communication**   |                                                                         |                                                                                                  |
| Communication      | Communication skills sufficient to communicate in oral and written English with accuracy, clarity, and efficiency with clients, families, other members of the health care team, peers, and instructors. Skills include non-verbal communication such as interpreting facial expressions, affect, and body language | ☐ Effectively engage in two-way communication, both verbally and in writing in order to give/follow verbal directions, participate in health care team discussions related to client care, and convey information to clients, families, and other members of the health care team for teaching and counseling purposes  
☐ Convey client information in an accurate, effective, and timely manner  
☐ Elicit and record information related to health history, current health status, and responses to treatment from clients or family members  
☐ Recognize and record critical client information to appropriate caregivers  
☐ Discern and interpret nonverbal Communication |
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| Gross Motor Skills   | Gross motor skills sufficient to provide the full range of safe and effective client care activities | ☐ Move within confined spaces such as treatment rooms or operating suite without contaminating or disrupting client care areas  
☐ Assist with safe turning and lifting of clients  
☐ Administer CPR and maintain current certification |
| Fine Motor Skills    | Fine motor skills sufficient to perform manual psychomotor skills       | ☐ Pick up, safely grasp, and manipulate small objects with fingers such as syringes, vials, medications, etc.  
☐ Perform skills with small diameter catheters such as tracheostomy suctioning, urinary catheter and enteral tube insertion |
| **Physical Abilities**|                                                                         |                                                                                                   |
| Physical Endurance   | Physical stamina sufficient to remain continuously on task for up to a 12-hour clinical shift while standing, sitting, moving, lifting, and bending to safely perform client care activities | ☐ Walk/stand for extended periods of time  
☐ Safely turn, position, and transfer clients  
☐ Manually resuscitate clients in emergency situations |
| Physical Strength     | Physical strength sufficient to perform full range of required client care activities | ☐ Push and pull objects > 100 pounds  
☐ Frequently lift/move objects weighing a minimum of 35-50 pounds  
☐ Manually resuscitate clients in emergency situations |
| Mobility              | Physical mobility sufficient to:                                       |                                                                                                   |
|                       | a. move from room to room and maneuver in small spaces;                 | ☐ Move around in work area and treatment areas  
☐ Position oneself in the environment to render care without obstructing the position of other team members or equipment  
☐ Safely control the fall of a client by slowly lowering the client  
☐ Safely transfer, position, and ambulate clients using appropriate assistive devices |
|                       | b. safely engage in full range of motion to bend/ twist, stoop/ squat, reach above shoulders and below waist; |                                                                      |
|                       | c. move quickly in emergency situations;                                |                                                                                                   |
|                       | d. have manual and finger dexterity along with appropriate hand-eye coordination to perform nursing activities |                                                                                                   |
| **Behavioral and Social**|                                                                         |                                                                                                   |
| Flexibility           | Adapt to Nursing Department course scheduling policies                  | ☐ Available to work the hours of an assigned schedule which could include any shift and day of the week  
☐ Adapt to changes/requests for change to schedule based on clinical agency needs |
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| Emotional/Behavioral | Emotional stability and appropriate behavior sufficient to assume responsibility/accountability for own actions | □ Safely and effectively performs nursing care and adapts appropriately during multiple interruptions and rapidly changing environments  
□ Safely and effectively handles multiple tasks concurrently  
□ Demonstrates prompt and safe completion of all client care responsibilities  
□ Demonstrates emotional skills to remain calm and maintain professional decorum in emergency/stressful situations  
□ Does not pose a threat to self of others  
□ Demonstrate a mentally healthy attitude that is age appropriate in relationship to the client and environment  
□ Anticipate and intervene in situations which may compromise safety  
□ Perform assigned responsibilities without negative influences of chemicals, both prescription and non-prescription |
| Professional Attitudes and Inter-Personal Skills | Professional and Interpersonal skills sufficient to:  
 a. present professional appearance and demeanor;  
 b. demonstrate ability to communicate with clients/families, supervisors/instructors, and co-workers/peers to achieve a positive and safe work environment;  
 c. follow instructions and safety protocols;  
 d. display honesty and integrity beyond reproach | □ Establish rapport with clients, instructors, and colleagues  
□ Respect and care for persons whose appearance, condition, beliefs, and values may be in conflict with personal beliefs/values  
□ Convey a caring, respectful, sensitive, tactful, compassionate, empathetic, and tolerant attitude toward others  
□ Deliver nursing care regardless of client race, ethnicity, age, gender, religion, sexual orientation, or diagnosis  
□ Conduct self in a composed, respectful manner in all situations and with all persons  
□ Work effectively with teams and work groups, both in groups and independently  
□ Establish and maintain therapeutic boundaries  
□ Exhibit ethical behaviors and exercise correct judgment  
□ Seek supervision and consultation in a timely manner  
□ Report promptly to clinical and remain on the unit for the entire allotted time  
□ Perform nursing care in an appropriate time frame |
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| Intellectual, Conceptual, and Quantitative Abilities | Reading comprehension skills and mathematical ability sufficient to read, write, and comprehend documents in English and solve problems involving measurement, calculation, reasoning, analysis, and synthesis | ☐ Calculate appropriate medication dosage given specific client parameters  
☐ Collect, analyze and synthesize data necessary to develop an appropriate client plan of care and make informed clinical judgments  
☐ Collect data, prioritize needs and anticipate reactions  
☐ Transfer knowledge from one situation to another  
☐ Accurately process information on medication containers, providers orders, equipment calibrations, policy and procedure manuals, and medical records |
| Conceptual/Spatial Abilities                     | Conceptual/spatial ability sufficient to comprehend three-dimensional and spatial relationships | ☐ Comprehend spatial relationships in order to properly administer injections, start intravenous lines, and assess wound of varying depths |
| Clinical Reasoning                              | Ability to reason across time about a client’s changing condition      | ☐ Evaluate client or instrument responses, synthesize data, and draw sound conclusions based on evidence/data |
For additional information, please contact:

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Since health program standards are mandated by accrediting and regulatory agencies, revisions to the above information may be necessary. Efforts will be made to keep changes to a minimum and finalized one year in advance of the starting date of the program; however, the college reserves the right to revise any part or section as necessary.

Effective: 06/2019