

# Introduction to NCLIVE (North Carolina Library for Virtual Education)

Prior to using the State supported research database, NCLIVE, read through and/or browse the following instruction:

## What is NCLIVE? Why should I use it?


NCLIVE is an electronic information resource sponsored by the General Assembly for patrons of North Carolina's university (public and independent), community college, and public libraries. Through the use of NCLIVE, students are granted convenient online access to a virtual ocean of reference and research materials, as well as the capability to examine digital versions of important historical and governmental documents. (The databases included in the resource provide access to over 9,000 newspapers, periodicals and encyclopedias. Additionally, patrons are privy to the entire texts of over 22,000 e-books).

Databases are grouped by subject area and type in order that students may readily access suitable curriculum based scholarly material, which will lend credence and support to their research efforts.

## How do I access NCLIVE?

NCLIVE may be accessed by CCC&TI students in various ways, including:



1. Visit the LRC and click the handy NCLIVE icon  located on each research computer. No password required.
2. Access the resource (no password required) on any CCC&TI lab based computer at <http://www.nclive.org>.
3. Access the resource on your home or remote computer via the LRC's resource page (<http://www.cccti.edu/LRC/Resources/articles.htm>) or at <http://www.nclive.org>. A password is required for remote access. This password will change each semester and may be picked-up at the circulation desk in the LRC at the time you receive or renew your library card.

## Definitions

### A. Database Vendor

**Database:** Individual electronic programs that combine, index and present a variety of information sources.

**Vendor:** The business organization that sponsors the database.

### B. Internet Resource - Electronic Resource

**Internet Resource:** A World Wide Web resource many times accessed via a search engine. These resources are free and open to the general public. (Ex: Voice of the Shuttle - <http://vos.ucsb.edu/>)

**Electronic Resource:** A print resource accessed via the internet through a specific URL address provided to selected patrons. These resources are supported by government associations or subscription services and are inaccessible to the general public without password confirmation. (Ex: NCLIVE, JSTOR).

### C. Citation - Abstract - Full-Text

**Citation** - A bibliographic entry which provides limited information (author, title and publisher) regarding the locale of a given information source.

**Abstract** - A brief synopsis of a particular information source with associated bibliographical information (citation).

**Full-Text** - The entire text of a given information resource, usually including both an abstract and citation.

D. Limiters - Expanders

**Limiters** - Search strategies which assist in narrowing a search.

Examples include: full text article only, dates of publication, and/or publication names.

**Expanders** - Strategies which assist in broadening a search query.

Examples include: search for related words, search with use of "and" terms or search within full text for keyword.


## Search Options & Strategies

NCLIVE provides three basic search options:

### 1. EZ SEARCH




The EZ Search option, located on the Search tab, is an instantaneous search function which allows the researcher to immediately type terms into the search bar, thereafter selecting one of three search strategies, explained below:

Enter your EZ Search  
keywords here:



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Find: All Words  Any Words  Exact Phrase

		
<p>EZ Search will look for articles that contain each of the words you type, but the words may or may not appear near each other in the articles.</p>	<p>EZ Search will look for articles with any one or more of the words you typed.</p>	<p>EZ Search will look for articles having the words in the exact order you typed them.</p>

**NOTE:** When you complete an EZ Search query, all databases are not being accessed. On the EZ Search webpage, you may determine which databases are EZ Searchable.

**STRATEGY:** Limit your use of EZ Search to extremely narrow topics and/or to search queries which are not producing significant information links.

## 2. BROWSE RESOURCES

This search option allows the patron to search by Subject & Type, Alphabetical Database, or Vendor. **In most instances, for the academic student, a Subject & Type search will prove most advantageous.**

### Subject and Type Lists



Subjects

[\[more info\]](#)

[Business](#)  
[Education and Psychology](#)  
[General](#)  
[History](#)  
[Legal](#)  
[Literary](#)  
[Medical and Health](#)



Types

[\[more info\]](#)

[E-Books](#)  
[Encyclopedias](#)  
[Kids](#)  
[Magazines & Journals](#)  
[Maps](#)  
[Newspapers](#)  
[Primary Source Documents](#)



Use the Subject List for Academic Purposes.



Use the Types List for General Information, as an introduction to a subject, or to access e-books.

**STRATEGY: BECOME FAMILIAR WITH AND UTILIZE THE DATABASES WHICH INDEX MATERIAL RELEVANT TO YOUR FIELD OF STUDY.**

## 3. FULL-TEXT PUBLICATIONS

This Search option gives you information on the names of magazines and journals which may be accessed through NCLIVE. Resources browsed under this search feature, however, **are not indexed**.

**STRATEGY: Use this search feature as a means to possibly access full-text publications from [citation only links](#).**

Here is an example of a search for the publication, [National Geographic](#):

### Full-text Journals

Your search for "**national geographic**" returned **20** records.

Records **1 - 15** are currently displayed, **15** per page.  
You may opt to display [15](#), [25](#), [50](#), [100](#), or [ALL](#) records.

New Search:

1. [National Geographic](#) from InfoTrac OneFile via Gale  
Coverage: 06/01/99-Current
2. [National Geographic Adventure](#) from InfoTrac OneFile via Gale  
Coverage: 11/01/01-Current



Clicking on any of the records shown will allow the student to electronically access National Geographic volumes by date.

## SEARCH TIPS

1. Many NCLIVE vendors have placed online tutorials regarding the databases they sponsor under the Help tab. Look for Guides and Tips to complete these tutorials.
2. Spelling does matter.
3. Become familiar with databases which index subject specific material. (Hint: Use Subject Headings under Browse Resources, or for a more condensed version of appropriate subject oriented databases, see [Subject Specific Database Recommendations](#) below).
4. If you are not receiving any links from your search, consider your keyword or search term. Think of a synonymous term that may prove successful. Ex: From preschool development change your search term to early childhood development.
5. Take full advantage of the limiters and expanders provided on the database search screens. Limit your search if you are receiving hundreds or even thousands of links; or, expand your search (especially allowing the database to consider related terms) if receiving few or no links.
6. Begin with a full-text search. If few links appear, search for citations and abstracts as well. If you receive relevant citations, then search for the article by journal name under Find Full-Text Publications.
7. Use Boolean (and/or) search terms to hone-in on your specific topic.
8. When you retrieve a favorable article, scroll to the bottom to access transmittal options (print, e-mail, save to disk, or, if at home, save to folder).
9. Remember: The best resource may not be contained in the database showing the largest number of links. Browse through each database listing to find the most reliable and relevant articles.

### EXAMPLE:

Your search for *mark twain and humor* returned:

The database which found 70 records (InfoTrac) may not contain as relevant an article as the database which found 8 records (ERIC). Also note that the number of records found may not equal the number of full-text articles, as the complete number of records also contains citations and abstracts.



All Records Found (to include abstracts and citations)	Limit to (Full-text articles may be less than all records found)	Database	Description	More Info
<a href="#">70</a>	<a href="#">Full-Text</a>	InfoTrac OneFile	Searches many Gale products simultaneously	<a href="#">more info</a>
<a href="#">52</a>	<a href="#">Full-Text</a>	MasterFile Premier	Wide variety of topics	<a href="#">more info</a>
<a href="#">41</a>	<a href="#">Full-Text</a>	Academic Search Elite	Many academic subjects	<a href="#">more info</a>
<a href="#">31</a>	<a href="#">Full-Text</a>	American Humanities Index	Literary, scholarly and creative journals bibliography.	<a href="#">more info</a>
<a href="#">27</a>	<a href="#">Full-Text</a>	Newspaper	U.S. newspapers	<a href="#">more</a>

		Source		<a href="#">info</a>
<a href="#">19</a>	<a href="#">Full-Text</a>	MAS Ultra ö School Edition	General reference for high school students	<a href="#">more info</a>
<a href="#">13</a>	<a href="#">Full-Text</a>	Middle Search Plus	General reference for middle school students	<a href="#">more info</a>
<a href="#">9</a>	<a href="#">Full-Text</a>	Military & Government Collection	Military related periodicals, academic journals, and other publications.	<a href="#">more info</a>
	<a href="#">Full-Text</a>	ERIC (Education)	Education	<a href="#">more info</a>

## Printing Tips

- ♣ Sometimes, an article has a print view option. Always choose this option before printing.
- ♣ In NCLIVE, always choose PRINT option at the top of the article. This selection will take you to a printer friendly copy or a Print Manager. If you arrive at the Print Manager menu, choose either Detailed Citation and Abstract or HTML Full Text.
- ♣ Print only the page numbers needed. You may select the pages by using your mouse to highlight text and then choosing Selection at the Print menu. Or, you may enter the inclusive page numbers to be printed at the print menu. To select these options, you must choose PRINT from the FILE menu.

## Subject Specific Database Recommendations

GENERAL	ENGLISH	HISTORY	READING	EARLY CHILDHOOD	ALLIED HEALTH	BUSINESS	PARALEGAL TECHNOLOGY
<a href="#">Academic Search Premiere</a>	<a href="#">Critical Companion to Popular Contemporary Writers</a>	<a href="#">Daily Life Through History</a>	<a href="#">NovelList</a>	<a href="#">ERIC</a>	<a href="#">PubMed (Medline)</a>	<a href="#">Business Source Elite</a>	<a href="#">Bills from the NC General Assembly</a>
<a href="#">MasterFile Premiere</a>	<a href="#">Literature in Context</a>	<a href="#">Academic Search Premiere</a>		<a href="#">Professional Custom Journals</a>	<a href="#">Cinahl</a>	<a href="#">Regional Business News</a>	<a href="#">CQ Researcher</a>
<a href="#">Newspaper Source</a>	<a href="#">Academic Search Premiere</a>	<a href="#">Historic Events of the 20th Century</a>		<a href="#">PsyCInfo</a>	<a href="#">Medline Plus</a>		
<a href="#">CQ Researcher</a>	<a href="#">NetLibrary</a>						
	<a href="#">CQ Researcher</a>						

GOOD LUCK FINDING RESOURCES THAT SHINE!