

Caldwell Community College and Technical Institute Learn and Earn Online Student Checklist

- 1. Talk with your high school counselor about the possibility of taking a Learn and Earn Online course. You can find general information about the program here:
<http://www.nclearnandearn.gov/>
- 2. Locate course options to determine placement testing needs and prerequisite requirements:
<http://vlc.nccommunitycolleges.edu/LaE/LAEform.asp>
- 3. Complete a CCC&TI High School Programs Application for Admission:
<http://www.cccti.edu/HSS/Documents/AdmissionsApplHuskins.pdf>
- 4. Schedule and take the necessary placement tests. CCC&TI Testing Center: 828-726-2719.
- 5. Complete a CCC&TI Dual Enrollment & Learn and Earn Online (LEO) Permission Form:
<http://www.cccti.edu/HSS/Documents/PermissionFormDual.pdf>
- 6. Work with your school counselor, Distance Learning Assistant (DLA), or Transition Advisor to determine registration dates and make sure you have completed all necessary paperwork.