



Caldwell Community College and Technical Institute

Financial Aid Office • Phone: 828-726-2713 • Fax: 828-726-2709

2023-2024 Federal Work Study Application

Student Name: _____ Student ID: _____

Student E-mail Address: _____ Phone Number: _____

Best Time to Reach You: _____ Current Program of Study: _____

Position Number: _____ Position Name: _____

Please note that in order to determine eligibility, you will need to have a 2023-24 FAFSA on file.

You will be notified of your eligibility to participate in the Federal Work Study Program via official student email.

The next steps if eligible:

- *Interview with supervisor to discuss position and availability.*
- *If selected, your account information will be forwarded to Human Resources (H.R.) at CCC&TI.*
- *CCCTI H.R. will reach out to you for New Hire paperwork to be completed (2 forms of ID will be required)*
- *CCCTI H.R. will notify you and the supervisor of an approved start date*
 - *CONGRATULATIONS! You may begin work!*

Work/Volunteer Experience

I hereby certify that all information contained in this document is true and complete to the best of my knowledge.

Signature

Date

For Office Use Only:

- ☐ FAFSA completed and student awarded EFC: _____ Unmet need: _____
- ☐ Eligible Notified of status on: _____ ☐ Scheduled in AIDE: _____
- ☐ Ineligible Reason: _____
- ☐ Referred for interview with Department: _____
- ☐ Referred to Human Resources: _____ Hiring Packet Completed: _____
- ☐ HR notified financial aid office with a start date: _____
- ☐ Check in with student by 1st pay period.: _____