

Caldwell Community College and Technical Institute

Financial Aid Office • Phone: 828-726-2713 • Fax: 828-726-2709

Federal Work Study Position Description

Position Title: Auto body Assistant

Supervisor Name: Steve Moore

Department:

Automotive Collision and Refinishing

Supervisor Phone Number: 828-726-2200 x6250

Physical Job Location (room/building): TAPS Autobody room 107

Approximate Hours Per Week: 10

Position Requirements

-Must be enrolled in program

-Must have completed at least one semester in the Collision program

-Must have valid drivers license

-Must have good knowledge of autobody repair

-Must be at least 18 years old

Primary Job Duties

-Help set up for labs before class -Help clean body shop -Maintainace equipment -Keep outside of body shop clean (leaves and debris) -Grade papers