

Dear Graduate:

Congratulations on a very important achievement in your life - you have earned your Adult High School Diploma! You are to be commended for deciding to begin this endeavor and for following it through to completion.

To celebrate your success we have planned a graduation ceremony that will be held at the J. E. Broyhill Civic Center on May 7, 2009 at 7:00 p.m. In order to complete all the necessary arrangements, we ask that you complete the enclosed card and return it as soon as possible, but no later than April 3, 2009 (NO POSTAGE NECESSARY). Please make any changes necessary to your name; otherwise, it will appear in the graduation program and on your certificate as it is written on the card. Two invitations are enclosed for you; however, you may invite as many guests as you wish.

You need to be at the J. E. Broyhill Civic Center by 5:45 p.m. so that we can get all graduates checked in and lined up for the ceremony. When you enter the Civic Center, please follow the signs to the designated area for graduates. Please make arrangements for your personal belongings. There will be no safe place for you to leave them during the ceremony. REMINDER: Graduates are robed. If you have not made arrangements for your cap and gown, please call one of the numbers listed below immediately.

A professional photographer will take a picture of you as you receive your certificate and will be taking pictures after the ceremony. You are under no obligation to buy the pictures. The college does not receive any money from the sales. Transactions will be between you and the photographer if you choose to purchase a print.

Directly after the graduation exercise, the college will hold a reception for graduates in the Civic Center. At this time, we invite you to celebrate this occasion with family, friends, and instructors.

If you have questions, please call the college (Caldwell County 726-2230 or 726-2239 / Watauga County 264-7670, Extension 2239).

REMEMBER-THURSDAY, MAY 7. Circle it now on your calendar. We, the faculty and staff of Caldwell Community College and Technical Institute, are looking forward to this exciting event. Please be here so we can share with you your success.

Sincerely,

Beverly Jaynes
Basic Skills Department Chair