

## ADMISSION

### Program Outcomes

The Accounting and Finance curriculum is designed to provide students with the knowledge and the skills necessary for employment and growth in the accounting and finance profession. Accountants and finance professionals assemble and analyze, process, and communicate essential information about financial operations.

Course work may include accounting, finance, ethics, business law, computer applications, financial planning, insurance, marketing, real estate, selling, and taxation. Related skills are developed through the study of communications, computer applications, financial analysis, critical thinking skills, and ethics.

Graduates should qualify for entry-level accounting and finance positions in many types of organizations including accounting firms, small businesses, manufacturing firms, banks, hospitals, school systems, and governmental agencies.

### Emphasis is placed on:

- accounting principles (theories and practice)
- business law
- communications
- computer applications
- critical thinking skills
- economics
- ethics
- finance
- financial analysis
- management

### Occupational Outlook

According to the U.S. Department of Labor's Occupational Outlook Handbook, "employment of accountants and auditors is expected to grow 16 percent from 2010 to 2020, about as fast as the average for all occupations. Demand for thorough financial documentation is expected to increase in response to recent financial crises and subsequent financial regulations."

### Admission Steps

- Complete CCC&TI admissions application online at [cccti.edu](http://cccti.edu)
- Submit official high school/GED/AHS transcripts and college transcripts
- Complete FASFA online at [www.studentaid.gov](http://www.studentaid.gov)
- Meet placement testing requirements
- Meet with advisor to register for classes
- Pay for classes and purchase books from bookstore

## Important Contact Information

### Admissions

Contact Sara Greene, Admissions Specialist, at 828.726.2706 or [sfgreene@cccti.edu](mailto:sfgreene@cccti.edu) for more information and how to complete the enrollment and registration process.

### Financial Aid

Contact Financial Aid at 828.726.2713 as soon as possible to inquire and complete your FAFSA. Check your CCC&TI student email frequently to monitor your Financial Aid status.

### Program Director

Contact Matthew Sawyer, Director, Director of Accounting and Finance, at 828.297.3811 x5330 or [msawyer@cccti.edu](mailto:msawyer@cccti.edu)

## PROGRAM OFFERINGS – Accounting and Finance Degree Program (A25800)

### Fall Semester I

ACA 115	Success and Study Skills	(F/S/SS)		1
ACC 120	Principles of Financial Accounting	(F/S/SS)		4
BUS 110	Introduction to Business	(F/S/SS)		3
BUS 137	Principles of Management	F		3
<b>OR</b>				
BUS 121	Business Math	(F)		3
ENG 111	Writing and Inquiry	(F/S/SS)		3
			<b>Semester Total</b>	<b>14</b>

### Spring Semester I

ACC 121	Principles of Managerial Accounting	(S/SS)	Prerequisite: ACC 120	4
BUS 115	Business Law I	(F/S/SS)		3
BUS 125	Personal Finance	(S)		3
CIS 110	Introduction to Computers	(F/S/SS)		3
ECO 251	Principles of Microeconomics	(F/S/SS)		3
			<b>Semester Total</b>	<b>16</b>

### Summer Semester I

COM 120	Introduction to Interpersonal Communication	(F/S/SS)		3
<b>OR</b>				
COM 231	Public Speaking	(F/S/SS)		3
<b>OR</b>				
ENG 114	Professional Research & Reporting	(F/S/SS)		3
HUM 230	Leadership Development	SS		3
			<b>Semester Total</b>	<b>6</b>

### Fall Semester II

ACC 129	Individual Income Taxes	(F)		3
ACC 140	Payroll Accounting	(F)		2
CTS 130	Spreadsheets	F		3
ECO 252	Principles of Macroeconomics	(F/S/SS)		3
MAT 152	Statistical Methods I	(F/S/SS)		3
WBL 110	World of Work	(F/S/SS)		1
<b>OR</b>				
WBL 111	Work-Based Learning	(F/S/SS)		1
			<b>Semester Total</b>	<b>16</b>

### Spring Semester II

ACC 130	Business Income Taxes	(S)		3
BUS 150	Accounting Software Applications	(S)		2
BUS 220	Intermediate Accounting I	(S)		4
ACC 225	Cost Accounting	(S)		3
BUS 225	Business Finance	S		3
			<b>Semester Total</b>	<b>14</b>

**Total Credit Hours: 67**

# PROGRAM OFFERINGS – Accounting and Finance Diploma (D25800)

Fall Semester I				
ACC 120	Principles of Financial Accounting	F/S/SS		4
ACC 129	Individual Income Taxes	F		3
BUS 110	Introduction to Business	F/S/SS		3
BUS 115	Business Law I	F/S/SS		3
BUS 121	Business Math	F		3
			<b>Semester Total</b>	<b>16</b>
Spring Semester I				
ACC 121	Principles of Managerial Accounting	S/SS	Prerequisite: ACC 120	4
ACC 150	Accounting Software Applications		Prerequisite: ACC 120	2
BUS 125	Personal Finance	S		3
ENG 111	Writing and Inquiry	F/S/SS		3
			<b>Semester Total</b>	<b>12</b>
Summer Semester I				
CIS 110	Introduction to Computers	F/S/SS		3
COM 120	Introduction to Interpersonal Communication	F/S/SS		3
<b>OR</b>				
COM 231	Public Speaking	F/S/SS	Prerequisite: ENG 111	
ECO 252	Principles of Macroeconomics	F/S/SS		3
			<b>Semester Total</b>	<b>9</b>
<b>Total Credit Hours: 37</b>				

# COST

	Associate	Diploma
<b>Tuition</b> (\$76/credit hour)	<b>Fall Semester I</b> \$1,064 <b>Spring Semester I</b> \$988 <b>Summer Semester I</b> \$760 <b>Fall Semester II</b> \$1,216 <b>Spring Semester II</b> \$1,064 <b>Tuition Total</b> \$5,092 (minus fees)	<b>Fall Semester I</b> \$1,206 <b>Spring Semester I</b> \$912 <b>Summer Semester I</b> \$684 <b>Tuition Total</b> \$2,802 (minus fees)
<b>Additional Fees</b>	\$35 campus activity fee (each semester) \$2/per course (max \$10 per semester) campus service fee \$2 (per semester) student accident insurance <b>Total</b> <b>(per semester)</b> \$47	\$35 campus activity fee (each semester) \$2/per course (max \$10 per semester) campus service fee \$2 (per semester) student accident insurance <b>Total</b> <b>(per semester)</b> \$47
<b>Textbooks</b> (purchased from CCC&TI Bookstore)	varies	varies
<b>Graduation Fee</b>	\$25	\$25
<b>Total</b>	approximately <b>\$5,317</b>	approximately <b>\$2,927</b>