



Career and College Promise

Medical Office Administration-Certificate (C25310T)

The Medical Office Administration certificate prepares students for administrative and support functions in medical and other health care related offices.

Course Code	Course Name	Credit Hours
MED-121	Medical Terminology I	3.0
MED-122	Medical Terminology II	3.0
OST-149	Medical Legal Issues	3.0
OST-161	Medical Office Procedures	3.0
Total Semester Credit Hours		12